



Blackboard

Blackboard 9 Basics

Understanding Icons and Building Blocks

Issues and Answers

Issue: I don't see options to create any of these items.

Answer: These are only available in 'Content Areas.' Start by opening an existing content area (or creating one) off the main navigation menu to the left.

Issue: How can I create a Content Area?

Answer: Click the large blue box with a '+' above the navigation menu then click on Create Content Area. You only need to provide a name and decide if you want it available for viewing.

Tips and Tricks

Tip: Blackboard allows for a natural and logical progression through course materials. Now you can create learning module or folder containers that link to all materials for any given week, chapter, unit, etc.

Blackboard offers numerous building blocks (tools) that can be used throughout a course. You can fully organize all course materials into a natural progression through the course. This job aid provides an overview of those building blocks available within Content Areas, Folders, or Learning Modules.

Create Item



Create Item This provides a text box to enter or paste content along with attaching files.

Build



Create Folder Container that will list all items vertically.



Create External Link Link to an Internet Web site.



Create Course Link Link to an area or item within the course.



Create Learning Module Container that will list items one at a time and provide a table of contents.

Evaluate



Create Test Creates (Deploys) a test for assessments.



Create Survey Creates (Deploys) a survey for feedback.



Create Assignment Drop box for an assignment.



Create Self and Peer Assessment Drop box for an assignment with student-based feedback possible.

Collaborate



Create Discussion Board Link Link to a discussion board forum.



Create Blog Link Link to student blogs within the course.



Create Journals Link to student (private) journals.



Create Chat Link to a text-based chat room.



Create Virtual Classroom Link Link to a text-based chat room with a whiteboard.



Create Groups Link Link to groups for group-based projects or activities.