

Suggested Questions for Site Visits:

- Mentoring Program:
 - Who is supported? (FT/PT/New)
 - What are your criteria for participation?
 - Is there compensation for participation?
 - Is it voluntary or required? (mentor & protege)
 - Is the program formalized?
 - How is the program administrated?
 - Is there training for the mentor?
- Do you have a program specifically geared toward new faculty? What is the program?
- How do you incorporate FT and adjunct faculty into training?
- Do you have training that is required for adjunct faculty?
 - If no: What is the attendance level of adjunct faculty at events?
 - If yes or no: Do you compensate adjunct faculty for their attendance?
- How many adjunct-only events do you hold?
- Are your adjunct faculty observed teaching? If so, by whom and how?
- Is there a structure in place for coordination of adjunct faculty?
- Are faculty involved in faculty development? In what way?
- Can faculty earn graduate credit for faculty development?
- Is faculty development addressed in the faculty contract?
- Participation:
 - Who participates in your programs?
 - What programs do you offer?
 - In what format do you offer your programs? (online, F2F, 1 hour, half day, weeklong, etc.)
 - How often do you offer programs & classes?
- Who leads faculty development? Do you have in-house faculty or staff or do you outsource?
- Do you offer discipline specific training?
- How many staff members do you have to support faculty development?
- How do you tackle/handle/manage your fiscal and physical resources?
- How is specialized training funded? (Software cert., automotive cert., etc)
- How do you handle logistics?
- How are your programs marketed and communicated to faculty?
- What would you do differently & what are your plans for the future?
- Are your programs/department/office modeled on another program/department/office?
- How did you choose your faculty development program?
- What is your organizational structure?
- How does your institution define diversity?
- How has your institution achieved diversity? (In faculty and student pop.)