

**Early Fall 2007-2008: 8/20-9/21**

Week 1	GroupWise for Adjunct & Others	Banner Student for Adjunct	WebCT/Blackboard	GroupWise Basics	
Week 2	Ask a Counselor	Poster Printer Open Lab	Scanning 101	Captivate	Brain-Based Research eg. Dendrites ( <i>Emotional Intelligence</i> )
Week 3	Diet/Nutrition	PowerPoint: Parts 1 & 2 ( <i>Multiple days &amp; times! – Fridays Late Afternoons</i> )	Faculty Website Enhancements ( <i>Podcasting &amp; Graphics</i> )	“No One to Waste” – Facilitate discussion re: Understanding role of developmental education in our national environment. ( <i>Contact Learning Enhancement</i> )	Reading and/or Study Skills ( <i>How instructors can help students better utilize their textbooks. Contact Lenice Abbott</i> )
Week 4	Car Tips	Digital Camera	Dreamweaver	Clickers	
Week 5	Acrobat Training	Instructional Design	Online Library Resources		

**Mid-Fall 2007-2008: 9/24-10/25**

Week 1	History of Women's Health Care ( <i>Stacey Randall</i> )	Classroom Ideas			
Week 2	Science Literacy Discussion	Open Source/Free Software	Open Source – Tools/ Resources	Financial Fitness	
Week 3	Scanning 101	Enhance Your Class Room Using the Read/Write Web ( <i>Adam Burke</i> )	“When are we going to use this?” – The difference between specific application vs. underlying skill/ mindset development		
Week 4	Adapting Face-to-Face Courses to Online Environment	“Enhance Your Web Browser” ( <i>Adam Burke</i> )	FERPA		
Week 5	Special Topics	Math XL Training [Homework Manager Program] ( <i>Contact Tom Pulver/Maribeth Brown</i> )			

**Late Fall 2007-2008: 8/20-9/21**

Week 1	Podcasting	Digital Camera – Taking Better Pictures			
Week 2	Cooking	RSS Feeds	Classroom Conflict Management		
Week 3	Learning Styles	Teaching Theory Methodology			
Week 4	F2F to Online Course Development	Adapting F2F to TIC Classes	Adapting Courses to Time/Length (16 wk. vs. 8 wk.; Accelerated vs. Fast- track; 3 wk. vs. 2 wk. vs. 1 wk.)		
Week 5	Financial Fitness – Starting 2008 Off Right	Book Club (same book)			

**Spring 2008**

Week 1	Open Source Tools/ Resources	Scanning 101	Faculty Website Enhancement	Dreamweaver/HTML Editor	
Week 2	Digital Camera/Digital Image Manipulations	Captive Training	Acrobat Training	Financial Fitness	
Week 3	Public Speaking	Humor in the Class- room			