

**Faculty Development
Learning Excellence Team
Meeting Minutes**

Friday, September 9, 2011
1:00 pm - 2:30 pm APC 160

Co-Leaders: Renee Tonioni, Dean for Distance Learning and Instructional Technology
Diana Fortier, Professor of Economics/Business & CTLT Faculty Liaison

Guests: Michelle Kershner, Michelle Lindquist, Jo Lynn Sedgwick

Members in Attendance: *See below

Handouts: meeting minutes

Agenda Item: Lunch and Introductions and Review of Minutes by Diana Fortier
Discussion and Result: Members were welcomed back and guests were introduced and team goals were explained. The meeting agenda and the former meeting minutes were distributed and highlighted.

Agenda Item: Fall 2011 Orientation by Renee Tonioni
Discussion and Result: Feedback from FT and PT orientation FDLET subcommittees was reviewed including a discussion of their impact with the incorporation of some suggestions into fall 2011 orientation and potential incorporation of other ideas going forward. The team discussed what worked and what needs to be changed going forward for both FT and Adjunct orientations, with recommendations being provided. It was noted that a new faculty one day workshop was conducted for new part-time faculty the Friday before FT orientation, and that an adjunct orientation 'resources fair' was held Thursday evening prior to dinner. Both received positive feedback.

Agenda Item: ICCFA Conference by Diana Fortier
Discussion and Result: The ICCFA conference for Fall 2011 will be held Oct. 20-21 in Springfield, IL and registration is now open. The Faculty Liaison will be coordinating carpools and a faculty dinner outing on Thursday evening. Registration for NFLA faculty will be covered at the Sept. NFLA meeting. The agenda has not yet been finalized but Lt. Governor Simon will be a keynote speaker. Check the ICCFA website for the agenda when available. Registration discount registration is \$100 until 10/13.

Agenda Item: Team Focus by Renee Tonioni
Discussion and Result: The discussion of potential projects and prioritization of team initiatives was tabled until next meeting. Members were asked to think about team projects and priorities and bring their ideas for discussion at the next meeting scheduled for 12/2/11.

NEXT Meeting: Friday, 12/2/11 12:30pm -2pm APC160

Members in attendance:

Renee Tonioni	Ruby Kaur	Dani Ducharme	Ne'Keisha Stepney
Vicky Archos	Diana Fortier	Lynn Krantz	Sandy Boyd
Jane Regnier	Maya Tolappa	Amy Del Medico	
Karl Schulze	Pat deBoom	Jane Thompson	

