

**Faculty Development
Learning Excellence Team
Meeting Minutes**

**Friday, May 13, 2011
1:00-2:30 pm APC 160**

Co-Leaders: Renee Tonioni, Dean for Distance Learning and Instructional Technology
Diana Fortier, Associate Professor of Economics/Business & CTLT Faculty Liaison
Facilitator: Christine Meyer, Manager for the Center for Teaching, Learning and Technology
Members in Attendance: *See below.
Handouts: Fall 2010 and Spring 2011 CTLT Catalog, Leadership Academy Model

Agenda Item: Ice cream and Introductions by Renee Tonioni

Discussion: This extra meeting was held to discuss the Fall 2011 CTLT catalog as time ran out to complete it at the prior meeting. Also given the later date of this meeting, material was available to present on a new WCC program on leadership.

Result: Handouts provided.

Agenda Item: Plan for Fall 2011 Catalog by Christine Meyer

Discussion: Input was provided on the format of the catalog. Suggestions were made for topics and dates for fall CTLT sessions.

Result: Suggestions to be taken into consideration for catalog layout and online calendar & registration features such as connecting to GroupWise. The CTLT will also report back to the FDLET committee regarding major category headings for CTLT offerings as presented in the catalog. It was also suggested to try to time faculty CTLT offerings on the class schedule time blocks. Topics and ideas posted to a fall 2011 calendar for CTLT planning.

Agenda Item: Presentation of WCC leadership program by Diana Fortier and Renee Tonioni
Discussion: Development of the program was explained, the leadership academy model was presented, feedback and participation was solicited. It was noted that a leadership library would be established in the CTLT.

Result: Handout provided to members, valuable input from a faculty perspective was provided from discussion of the model and at least one member volunteered to participate in the program. Members were encouraged to contact Diana or Renee with any additional input upon further reflection on the handout material.

NEXT Meeting: Fall 2011; a Friday date at the usual 12:30 time TBD.

Members in attendance

Renee Tonioni
Christine Meyer
Terry Weston
Karl Schulze
Diana Fortier
Genie Brackenridge
Lynne Krantz
Sojo Dharmasankar
Linda O'Connell-Knuth
Maya Tolappa
Amy Del Medico
Janet Gaff
Dan Portincaso
Sandy Boyd
Tim Moriarty (new member)
