

Faculty Development Learning Excellence Team Meeting Minutes

Friday, Feb. 4, 2011
12:30-2:00 pm APC 160

Co-Leaders: Renee Tonioni, Dean for Distance Learning and Instructional Technology
Diana Fortier, Associate Professor of Economics/Business & CTLT Faculty Liaison

Facilitator: Christine Meyer, Manager for the Center for Teaching, Learning and Technology

Members in Attendance: *See page 2

Handouts: Dec. 10, 2010 Meeting Minutes, Feb. 4, 2011 Agenda

Agenda Item: Lunch and Introductions and Review of Minutes by Diana Fortier
Discussion: Diana distributed and reviewed Dec. meeting minutes and outlined Feb. meeting agenda.
Result: Meeting agenda and the former meeting minutes were distributed.

Agenda Item: WebCt by Renee Tonioni
Discussion: A status update on the WebCt license key and the continued access to WebCt.
Result: License issue resolved and WebCt can be accessed at www4.waubonsee.edu or via the WebCt icon.

Agenda Item: Plagiarism by Renee Tonioni and Diana Fortier
Discussion: A status update since the last FDLET meeting was provided including a brief history of plagiarism policy at WCC and where to find plagiarism resources on the WCC website.
Result: Jane Regnier volunteered to research new plagiarism technology.

Agenda Item: FDLET Survey Results by Diana Fortier
Discussion: An anonymous online survey was administered to all faculty members of FDLET in Jan. asking for their preferences on FDLET meeting times to be held twice per semester. The time options were:
1. the current time, Friday 12:30 p.m. – 2:00 p.m., 2. Wednesdays 3:30 p.m.-4:30p.m. or
3. Thursdays 3:30 p.m.-4:30p.m. The 16 results showed the best time for 10 members was the current time and the current time was not the worst time for any members. The worst time for 7 members was the Thursday time, and the Wed. time for 2 members. The Thursday and Wednesday times were each the best time for only two members.
Result: Meetings will continue to be held on Fridays, 12:30 p.m. to 2:00 p.m.

Agenda Item: Faculty Orientation by Renee Tonioni, Diana Fortier, and Christine Meyer
Discussion: Members brainstormed suggestions many ideas for both the Full-time and Adjunct Faculty Orientation events.
Result: Ideas were recorded for further discussion in newly created FDLET subcommittees: Full-time Faculty Orientation Subcommittee and Adjunct Faculty Orientation Subcommittee

NEXT Meeting: April 22, 2011 12:30-2:00 p.m., location TBA.

Members in attendance

Christine Meyer

Renee Tonioni

Jane Regnier

Terry Weston

Karl Schulze

Diana Fortier

Vicky Archos

Genie Brackenridge

Lynn Krantz

Sojo Dharmasankar

Linda O'Connell-Knuth

Sarah Grubb

Maya Tolappa