

# Faculty Development Learning Excellence Team Meeting Minutes

Friday, February 5

12:30 pm

APC 190

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**Co-Leaders:** Renee Tonioni, Dean for Distance Learning and Instructional Technology  
Allison DeStefano, Assistant Professor of Communication & CTLT Faculty Liaison

**Facilitator:** Christine Meyer, Manager for the Center for Teaching, Learning and Technology

**Members in Attendance:** \*See page 2

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**Agenda Item:** Lunch and Introductions by Allison DeStefano

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**Agenda Item:** Blackboard Pilot Update by Renee Tonioni

**Discussion:** Bb will be rolled out in Fall 2010. The CTLT is planning to have training starting in April 2010 and will pay a stipend for that training. They are also considering a pilot in Summer 2010. There are issues the full-time faculty members are encountering that will be addressed in another forum.

**Result:** Current pilot members will meet around midterm and perhaps even sooner to discuss issues that are happening. The CTLT will communicate with full and part-time faculty regarding upcoming training and future pilot programs.

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**Agenda Item:** Blackboard Student Support by Susan Harmon and Stephanie Fortney, Distance Learning Office

**Discussion:** Distance learning has made video tutorials for students who requests orientation for blackboard in person or online. They also provide 77 hours of phone support to students each week. There is also an online help blog for students:

<https://distancelearning.waubonsee.edu/>

(Handout given at meeting or attached here if you missed the meeting).

**Result:** Distance Learning is serving our students well and through providing the additional means of support (video and blog) they are making sure students can get answers 24/7.

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**Agenda Item:** Orientation Plagiarism: Our best practices to combat it by Allison DeStefano

**Discussion:** Issues in the classroom were brought up – especially surrounding the online classroom environment. Since there are many issues in various areas of our classes and labs, much more discussion needs to take place on 1) identifying issues and 2) what we can do to reach students before they have an issue.

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**Result:** We'll see if we can partner with the Plagiarism Action Team to develop sessions for faculty regarding how to combat plagiarism.

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**NEXT Meeting:** Friday, April 23rd, 12:30 - 2:00 p.m. in APC 160

**Members in attendance**

Trina Lorde  
Vicky Archos  
Allison DeStefano  
Renee Tonioni  
Bonnie Jensen  
Sandee Jensen  
Linda O'Connell-Knuth  
Dani Ducharme  
Genie Brackenridge  
Janet Gaff  
Jane Thompson  
Tricia Troyer  
Barb Gore  
Maya Tolappa  
Sowjanya Dharmasankar  
Alison Thompson  
Sandy Boyd  
Lynne Krantz  
Adam Burke  
Cliff Luxion  
Jack Sherry  
Jane Regnier