

**Faculty Development  
Learning Excellence Team  
Meeting Minutes**

Friday, April 23, 2010

12:30 pm

APC 160

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**Co-Leaders:** Renee Tonioni, Dean for Distance Learning and Instructional Technology  
Allison DeStefano, Assistant Professor of Communication & CTLT Faculty Liaison

**Facilitator:** Christine Meyer, Manager for the Center for Teaching, Learning and Technology

**Members in Attendance:** \*See page 2

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**Agenda Item:** Lunch and Introductions and Review of Minutes by Renee Tonioni

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**Agenda Item:** Blackboard Pilot Update by Christine Meyer and Renee Tonioni

**Discussion:** More training started in April for faculty members teaching online. The training is 8 hours and they are paid a stipend for attendance. Approximately 20 faculty members were trained at the first session. Training will continue through spring and summer with the goal of a full Blackboard roll-out in the fall.

On the CTLT web site there are Blackboard training resources and tutorials, including a checklist of things we should do to prepare to move from WebCT to Blackboard. The CTLT is in the process of creating more resources for how to run our classrooms once they are developed. The CTLT site also includes resources created by Blackboard.

Currently, the training sessions are only for faculty members teaching online. For those that will use Blackboard as supplemental shells, training will only be approximately 1-2 hours long and will start in August.

Additionally, the CTLT is looking at using Blackboard's Mobile Learning Environment.

**Result:** The suggestion was made to indicate who the training sessions are for (faculty teaching online vs. faculty utilizing Blackboard as a supplement).

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**Agenda Item:** CTLT Events Planning by Christine Meyer

**Discussion:** Brainstorming session was held for course offering/events in the CTLT for the Fall 2010 semester.

**Result:** Members in attendance gave ideas and organized them on a master calendar.

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**NEXT Meeting:** To be determined next Fall.

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**Members in attendance**

Vicky Archos  
Allison DeStefano  
Renee Tonioni  
Linda O'Connell-Knuth  
Genie Brackenridge  
Janet Gaff  
Maya Tolappa  
Sowjanya Dharmasankar  
Lynne Krantz  
Cliff Luxion  
Jack Sherry  
Jane Regnier  
Amy DelMedico  
Jeff Hess  
Pat DeBoom  
Dan Ward  
Karl Schulze  
Sarah Grubb  
Christine Meyer