

**Faculty Development
Learning Excellence Team
Meeting Minutes**

Friday, September 18, 2009

12:30 pm

APC 190

Co-Leaders: Renee Tonioni, Dean for Distance Learning and Instructional Technology
Allison DeStefano, Assistant Professor of Communication & CTLT Faculty Liaison

Facilitator: Christine Meyer, Manager for the Center for Teaching, Learning and Technology

Members in Attendance: *See page 2

Agenda Item: Lunch and Introductions by Renee Tonioni

Discussion: Renee discussed how to access FDLET information from the MyWCC portal via the CTLT tab. There is information on the group, past minutes, and goals. She also discussed what the committee does, how we handle issues, and what we accomplish.

Agenda Item: Plagiarism Action Team Update by Maya Tolappa and Adam Burke

Discussion: Maya gave information on how this action team formed and the goals. Adam gave an update on turnitin.com and the rationale behind why WCC is not using it at this time. There is plagiarism information on the CTLT web site (Under "Faculty Resources" on the left side of the screen then choose "Plagiarism.")

Result: Plagiarism is still a "hot" topic and membership sign-up sheet for the Plagiarism Action Team was circulated around the room. More information to come as to when the meetings will be held.

Agenda Item: Blackboard update by Renee Tonioni

Discussion: At this time, there is no choice but to move from WebCT to Blackboard version 9.1. The goal is to roll out Blackboard to the entire campus in Fall 2010. A pilot group of 12 faculty members will test this in Spring 2010. The pilot group will be trained in the next couple of months and will start January 20th with their spring courses. At midterm, they will give a progress update.

It's possible that another pilot group will happen in the summer. Training for all faculty using WebCT will happen in Summer 2010. We will explore the option of also training faculty who are NOT currently using Blackboard.

Result: Blackboard will have a methodical implementation. Faculty will train on the tools first and then CTLT staff and trainers will assist faculty as they "migrate" their courses from WebCT to Blackboard.

Agenda Item: FERPA Tutorial by Christine Meyer and Sean Henson

Discussion: The interactive web-based tutorial came about based on recommendations from the FERPA Committee. Student Development first requested it and then more faculty components were added to it. Sean demonstrated the site and discussion followed that included updates and corrections that will be made.

Result: More information will follow regarding how it will be rolled out to faculty, if it will be mandatory, and how it will be utilized.

NEXT Meeting: Friday, December 4, 2009 12:30-2 p.m., APC 190

Members in attendance

Tricia Troyer
Cheryl Guess
Jeff Hess
Ruby Kaur
Terry Weston
Trina Lorde
Bonnie Jensen
Carrie Wojcik
Chalyce Deterdins
Linda Knuth
Barb Gore
Cliff Luxion
Lynne Krantz
Sarah Grubb
Vicky Archos
Dani DuCharme
Bodelais Ulysse
Amy Godfrey
Janet Gaff
Pat deBoom
Jack Sherry
Adam Burke
Amy DelMedico
Jane Thompson
Maya Tolopa
Renee Tonioni
Jane Regnier
Christine Meyer
Allison DeStefano