

# Faculty Development Learning Excellence Team Meeting Minutes

Friday, May 1, 2009

12:30 pm

Collins 227

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**Co-leaders:** Renee Tonioni, Dean for Distance Learning and Instructional Technology,  
Maya Tolappa, CTLT Faculty Liaison & IS Instructor

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**Facilitator:** Christine Meyer

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**Attendees:** Genie Brackenridge, Jane Thompson, Lynne Krantz, Amy Godfrey, Pat de Boom, Ellen Field, Adam Burke, Amy Del Medico, Sowjanya Dharmasankar, Jane Regnier, Maya Tolappa, Christine Meyer, Renee Tonioni

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## *Minutes*

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<b>Agenda item:</b>	Lunch, Introductions and Update Distribute minutes from last meeting	<b>Presenter:</b>	Maya Tolappa
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**Discussion:** Meeting agenda

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<b>Agenda item:</b>	Plagiarism Action Team Update <ul style="list-style-type: none"><li>Share team's progress</li><li>Discuss recent federal ruling on plagiarism services</li></ul>	<b>Presenter:</b>	Maya Tolappa, Adam Burke
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**Discussion:** General discussion on plagiarism

- Maya mentioned that Melinda James will schedule the next meeting of the Plagiarism Action Team in fall 2009.
- Adam talked about the ruling from the Fourth Circuit of Appeals that indicates that Turnitin.com does not violate students' copyright when storing their work to check to check against future plagiarizers. Adam felt that the ruling was contradictory to others in the past, and was likely to be appealed.
- Jane Thompson remarked that her syllabus was getting longer each semester with verbage on plagiarism and its consequences.
- Ellen Field mentioned that she does not allow cell phone usage in her classroom during tests, since the cellphone can be used for cheating during a test.

**Conclusions:** Updates on the work of the Plagiarism Action Team will be presented at each FDLET meeting.

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<b>Agenda item:</b>	Project Status Updates <ul style="list-style-type: none"><li>mywcc</li><li>Supplemental course shell</li></ul>	<b>Presenter:</b>	Amy del Medico Renee Tonioni Christine Meyer
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**Discussion:** General discussion on technology updates

Renee and Amy discussed mywcc issues.

- mywcc is up and running.
- Jane Thompson asked if she can use WebCt and CourseShell for the same class, and Amy said the it was not possible; a class can use either WebCt or CourseShell, but not both
- Renee mentioned that a taskforce on mywcc was being set up. The taskforce will work on mywcc content and change requests. Taskforce leaders will be from IT and marketing. Faculty will also be part of the taskforce.
- Renee mentioned that Inet links and will eventually be moved into mywcc. Some of the information from the .edu site will also migrate to mywcc.
- Renee made note of the changes requested by faculty, such as the need to display ticket # and load hours in the Faculty tab in mywcc where the list of classes for a semester is displayed.

- Academic deans will request faculty members to choose between CourseStudio and WebCt shells at semester scheduling meetings, for classes they will be teaching.

Renee also talked about Blackboard and the timeline for Blackboard conversion.

- Blackboard will be piloted with a small number of classes in Spring 2010, and instructors who teach those classes will be trained in Fall 2009.

Christine talked about the Graduate classes offered through Aurora University in Summer 2009.

- Aurora's fees will be going up by \$100/= in fall 2009.
- Jane Regnier indicated the new Graduate Level Credit classes are being developed.

**Conclusions:** mywcc has been implemented and Blackboard pilot effort will start in Spring 2010.

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<b>Agenda item:</b>	CTLT Events	<b>Presenter:</b>	Christine Meyer
	<ul style="list-style-type: none"><li>○ Solicit feedback on event offerings, logistics of events and delivery of events</li><li>○ Plan Fall 2009/Spring 2010 CTLT calendar of events</li><li>○ Discuss the use of VOD to access training</li></ul>		Renee Tonioni

**Discussion:** Christine discussed the Fall 2009 CTLT course offerings.

- There was interest in seeing more sessions on the American Heart Association HeartSave AED course. Christine mentioned that sessions on this topic will be offered in Fall 2009.
- A suggestion was made to include a "tear-away" calendar with CTLT events in the CTLT course schedule. Christine mentioned that she would discuss it with marketing.

Renee talked about the new VOD server at <http://tv.waubonsee.edu>.

- The server is streaming line and can be accessed by staff and faculty from any PC on campus.
- Renee demoed the website. It has a player built into the site, making it easy to use.
- A suggestion was made to include a caption describing the video.
- Starting in Fall 2009, videos from this website will be accessible from home.
- The website can be used to house videos to market a specific program.

**Conclusions:** The Fall catalog will incorporate suggestions made by members of the FDLET committee.

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### ***Other Information***

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**Special notes:** The next meeting has not been scheduled. The date will be finalized at the start of the Fall 2009 semester.