

**Faculty Development
Learning Excellence Team
Meeting Minutes**

Friday, December 4, 2009

12:30 pm

APC 190

Co-Leaders: Renee Tonioni, Dean for Distance Learning and Instructional Technology
Allison DeStefano, Assistant Professor of Communication & CTLT Faculty Liaison

Facilitator: Christine Meyer, Manager for the Center for Teaching, Learning and Technology

Members in Attendance: *See page 2

Agenda Item: Lunch and Introductions by Allison DeStefano

Agenda Item: Academic Integrity Survey by Todd Laufenberg, Assistant Professor of English

Discussion: Todd gave the group an update on the survey that was completed on campus in Spring 2009. This was a follow-up to the same survey that was given in 2004. There was much discussion in the group about issues surrounding integrity in the classroom. The suggestion was made to host a session on best practices to minimize academic integrity issues.

Result: Todd will be presenting the results of the Academic Integrity Survey at the Spring 2010 orientation in January.

Agenda Item: Blackboard update by Renee Tonioni

Discussion: The pilot group has completed Blackboard training and there will be approximately 12 courses that will use Blackboard in the spring as their course shell. Other discussion was with regard to what tools faculty would need to teach using Blackboard. Suggestions included: online tutorials, job aides, 4-6 hour training sessions (with possibly doing 3, 2-hour sessions), open labs, mandatory training and virtual training using something like Wimba. These suggestions will be given to the CTLT.

Result: The pilot group will meet half way through the spring term to discuss how things are going and then the recommendation will be made on how the rest of the Blackboard training and implementation will proceed.

Agenda Item: Orientation Updates for Spring 2010 by Renee Tonioni

Discussion: The changes that needed to be made in the FERPA presentation (per FDLET recommendations) have been made and it will be ready to roll out at orientation in January. There will also be a collaborative session with The Integrity Project (TIP) and Plagiarism Action Team (PAT).

Tabled Agenda Items: Blackboard support for students and discussion on ideas for future FDLET projects and ideas for future classes. We will address these issues at upcoming meetings.

NEXT Meeting: Friday, February 5, 12:30 - 2:00 p.m. in APC 190

Members in attendance

Sandee Jensen
Sarah Grubb
Allison DeStefano
Karl Schulze
Dani DuCharme
Vicky Archos
Amy DeMedico
Pat DeBoom
Cliff Luxion
Janet Gaff
Chalyce Deterding
Alison Thompson
Lynne Krantz
Jack Sherry
Adam Burke
Jane Thompson
Linda O'Connell-Knuth
Bonnie Jensen
Terry Weston
Renee Tonioni
Genie Brackernridge