

Faculty Development Learning Excellence Team Meeting Minutes

December 8, 2006

12:30 pm

Collins 227

Co-leaders: Renee Tonioni & Amy Del Medico

Facilitator: Maribeth Brown

Attendees: Jane Regnier, Adam Burke, Josh Mattern, Pat de Boom, Alison Reicks, Todd Laufenburg, Jane Thompson, Maya Bharath, Genie Brackenridge

Minutes

Agenda item: Lunch & Updates

Presenters: Amy Del Medico, Jane Regnier, Renee Tonioni

Renee distributed the flyer for "Adapting Face to Face Courses for the Online Environment". She asked the members to "talk it up" to their division members. In addition she asked for feedback regarding the course:

- Should the CTLT continue to offer the course
- Can it be changed to improve interest
- Who should the marketing be geared towards
- How's the date

Discussion:

Members agreed to think about these questions and communicate and suggestions to Renee.

Amy updated the team regarding Luminis and explained the concept of single sign on.

Jane updated the team regarding training for adjuncts on the use of Banner and Groupwise. She indicated that training would take place the week before orientation and then there would be a web-based tutorial available through the CTLT web site for those adjunct faculty who were not able to attend training. Maya asked about the possibility of having a view of Banner from the student's perspective so faculty can see what their students see and have access to.

Agenda item: Emerging Technologies – Online offerings through CTLT

Presenter: Renee Tonioni

Discussion: The CTLT is considering offering some of their events in an online format. Renee asked for the team's feedback on the matter. The team agreed that the CTLT should offer some events in an online format. Suggestions for online events: Banner, blogs/wikis demonstrations, Adapting F2F for Online, PowerPoint

Agenda item: Emerging Technologies – technologies for the classroom

Presenter: Jane Regnier, Adam Burke, Josh Mattern

Discussion: Jane asked Josh and Adam to talk about which technologies they have been using in the classroom and also to discuss some of the technologies that are available for use in the classroom. During the discussion the following technologies were raised: wikis, Picasa, Facebook, podcasts, blogs, Captivate, PowerPoint, e-portfolios. Josh informed the team about a grant proposal he and Teri Waters have submitted that utilizes e-portfolios in writing classes. Josh also stated that faculty really need to work to stay on top of emerging technologies.

Agenda item: Review Progress and Discuss Team Goals/Focus

Presenter: Amy Del Medico, Renee Tonioni, Maribeth Brown

Discussion: None – ran out of time – to be discussed at next meeting.

