

FDLET TEAM AGENDA

Date|time September 27, 2013 9:30-11 a.m. | **Location** APC 170

Co-Leaders Renee Tonioni, AVP of Online Learning and Instructional Support
Dani DuCharme, Assistant Professor of Biology, CTLT Faculty Liaison

Facilitator Christine Corrigan, CTLT Manager
Susan Harmon, Online Learning Manager

Guests None

Topic	Presenter	Time Allotted
Brunch and Introductions <ul style="list-style-type: none">○ Discuss meeting agenda○ Distribute minutes from last meeting	Renee	15 minutes
Department Reorganization <ul style="list-style-type: none">○ Online Learning○ CTLT○ Introduce new Instructional Designer	Susan & Christine	30 minutes
Technology Discussion <ul style="list-style-type: none">○ Online start date<ul style="list-style-type: none">- Pros- Cons○ Student access to course shell after course has been completed	Dani	35 minutes
Upcoming Events	Renee	5 minutes
Wrap Up	Dani	5 minutes

Other Information

Resources: Meeting minutes from May 3, 2013 and event flyers.

Special Notes: Next Faculty Development Learning Excellence Team meeting is November 15, 9:30–11 a.m. in APC170

