

FACULTY DEVELOPMENT LEARNING EXCELLENCE TEAM AGENDA

APC 160

Co-leaders: Renee Tonioni, Dean for Distance Learning and Instructional Technology and Diana Fortier, Professor of Economics & Faculty Liaison

Facilitator:

Guests: Michelle Kershner, Michelle Linquist & Jo Lynn Sedgwick

AGENDA ITEMS

Topic	Presenter	Time allotted
Lunch and Introductions <ul style="list-style-type: none"> ○ Welcome members ○ Discuss team goal ○ Distribute meeting agenda & membership list ○ Distribute minutes from last meeting 	Diana	10 min
Orientation <ul style="list-style-type: none"> ○ Team impact on format ○ Discussed what worked and what needs to be changed ○ Recommendations for future orientations 	Renee	30 min
Conference Update <ul style="list-style-type: none"> ○ ICCFA 	Diana	5 min
Team Focus <ul style="list-style-type: none"> ○ Discuss potential projects ○ Prioritize team initiatives 	Diana	10 min
Wrap up	Diana	5 min

OTHER INFORMATION

Resources: Meeting Minute for 4/22/11, Membership List

Special Notes: Next Faculty Development LET Meeting scheduled for December 2, from 12:30 – 2:00 pm.