

FACULTY DEVELOPMENT LEARNING EXCELLENCE TEAM AGENDA

APC 190

Co-leaders: Renee Tonioni, Dean for Distance Learning and Instructional Technology and Allison DeStefano, Assistant Professor of Communication & Faculty Liaison

Facilitator: Christine Meyer, Manager for the Center for Teaching, Learning and Technology

Guests:

AGENDA ITEMS

Topic	Presenter	Time allotted
Lunch and Introductions		
<ul style="list-style-type: none"> ○ Distribute membership list ○ Share team goals 	Renee	20 min
Faculty Develop LET Goals/Status		
<ul style="list-style-type: none"> ○ Distribute meeting agenda ○ Distribute minutes from last meeting 	Allison	10 min
Plagiarism Action Team		
<ul style="list-style-type: none"> ○ Team update ○ Solicit new members 	Allison/Adam/Maya	10 min
Blackboard Implementation		
<ul style="list-style-type: none"> ○ Status update ○ Time line 	Renee	5 min
FERPA		
<ul style="list-style-type: none"> ○ Online Tutorial Demonstration ○ Feedback/suggestions 	Christine/Sean	40 min
Wrap up	Allison	5 min

OTHER INFORMATION

Resources: Agenda for 9/18/09, Meeting Minute for 5/1/09, Fall 2009 Membership List, and Plagiarism Action Team sign up.

Special Notes: Next Faculty Develop LET Meeting scheduled for December 4, 12:30 pm – 2:00 pm, APC 190.

