

FACULTY DEVELOPMENT LEARNING EXCELLENCE TEAM AGENDA

Friday, April 25, 2008

12:30 pm – 2:00 pm

Collins 227

Co-leaders: Renee Tonioni, Dean for Distance Learning and Instructional Technology and Maya Tolappa, Faculty Liaison & Information Systems Instructor

Facilitator: Christine Meyer

Guests:

AGENDA ITEMS

Topic	Presenter	Time allotted
Lunch, Introductions and Updates <ul style="list-style-type: none">o Distribute Meeting Agendao Distribute Minutes from Last Meeting	Maya	20 min
Training Schedule <ul style="list-style-type: none">o Learning Link<ul style="list-style-type: none">• Review the CTLT Learning Link• Discuss impact of FDLET• Make recommendations• Plan Fall 2008 and Spring 2009 training calendars	Christine	45 min
Faculty Orientation Activities <ul style="list-style-type: none">o Discuss topics of interest for the Thursday of Orientation and make recommendations	Maya	10 min
<ul style="list-style-type: none">o Discuss Friday of Orientation format and make recommendations	Renee	10 min
Wrap up	Renee	5 min

OTHER INFORMATION

Resources: Meeting Minute for 2/8/08, CTLT Learning Link Catalog.

Special notes: The next Faculty Development LET meeting will be scheduled at the start of the Fall semester.