

Faculty Development Learning Excellence Team Meeting Minutes

Friday, December 2, 2011
12:30-2:00 pm APC 160

Co-Leaders: Renee Tonioni, Dean for Distance Learning and Instructional Technology
Diana Fortier, Associate Professor of Economics/Business & CTLT Faculty Liaison (*Absent*)

Guests: Chris Klavinski, Educational Television and Video Production Manager

Members in Attendance: *See page 2

Handouts: September 9, 2011 meeting minutes, December 2, 2011 Agenda,

Agenda Item: Lunch and Introductions and Review of Minutes by Renee Tonioni
Discussion: Renee distributed and reviewed September meeting minutes and outlined December meeting agenda.

Result: Meeting agenda and the former meeting minutes were distributed.

Agenda Item: myCourses update by Renee Tonioni and Christine Corrigan
Discussion: Renee presented a review of the myCourses alternative project up to this point. This project was initiated by the ECAT, and approved by college administration last month. Christine reported that a cross department committee made up of IT, CTLT and DL is moving the project forward.

Result: The current timeline is as follows; the committee is working to develop a closer connection between Banner and Blackboard (fall/spring), the CTLT will begin training for employee and student groups (spring/summer), the CTLT will begin training for faculty on supplemental shells (spring/summer), the committee intends to remove access to myCourses at the end of summer 2012 semester.

Agenda Item: Video Projects By Chris Klavinski
Discussion: Chris presented a PowerPoint on the services offered by Waubensee's Educational Television and Video Production (ETVP) department. These services include instructional, promotional, and departmental videos, as well as television shows and special events.

Result: Faculty are encouraged to contact the ETVP department with ideas for videos or to schedule time in the studio.

Agenda Item: Team Focus

Discussion: This was not addressed as we ran out of time.

Result: Renee urged members to email her with project ideas. This item will be on the agenda for the next meeting in February.

NEXT Meeting: February 3, 2012, 12:30-2:00 p.m.

Members in attendance

Renee Tonioni
Vicky Archos
Lynn Krantz
Dani DuCharme
JoLynn Sedgwick
Jane Thompson
Sowjanya Dharmasankar
Linda O'Connell-Knuth
Amy DelMedico
Pat de Boom
Michelle Kershner
Karl Schulze
Ruby Kaur
Christine Corrigan