

FDLET TEAM AGENDA

Date|time April 18, 2014 9:30-11 a.m. | **Location** APC 170

Co-Leaders

Renee Tonioni, Assistant Vice President of Online Learning and Instructional Support

Facilitator

Dani DuCharme, Assistant Professor of Biology, CTLT Faculty Liaison
Christine Corrigan, CTLT Manager

Topic	Presenter	Time Allotted
Brunch and Review Agenda and Minutes <ul style="list-style-type: none">○ Discuss meeting agenda○ Distribute minutes from last meeting	Dani	15 minutes
Professional Development Activities <ul style="list-style-type: none">○ Review, discuss and recommend CTLT events for 2014-2015 Academic Year○ Review CTLT Catalog○ Discuss and recommend implementation of the CTLT Technology Sandbox	Christine	60 minutes
Safe Assign Update <ul style="list-style-type: none">○ Provide status update on meeting with Safe Assign rep and The Integrity Project Team○ Discuss implementation options○ Determine next step in process	Susan	15 minutes
Wrap Up <ul style="list-style-type: none">○ Discuss Faculty Liaison role○ Discuss FDLET fall membership	Renee	10 minutes

Other Information

Resources: Meeting minutes from February 14, 2014, CTLT Spring Catalog and Safe Assign Information.

Special Notes: Next meeting TBA

