

# FACULTY DEVELOPMENT LEARNING EXCELLENCE TEAM AGENDA

APC 160

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<b>Co-leaders:</b>	<b>Renee Tonioni, Dean for Distance Learning and Instructional Technology and Diana Fortier, Professor of Economics &amp; Faculty Liaison</b>
<b>Facilitator:</b>	<b>Christine Corrigan, CTLT Manager</b>
<b>Guests:</b>	<b>Chris Klavinski, ETVP Manager</b>

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## AGENDA ITEMS

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<b>Topic</b>	<b>Presenter</b>	<b>Time allotted</b>
Lunch and Introductions <ul style="list-style-type: none"> <li>○ Distribute meeting agenda</li> <li>○ Distribute minutes from last meeting</li> </ul>	Renee	15 min
mycourses Update <ul style="list-style-type: none"> <li>○ ECAT initiative</li> <li>○ mycourses alternative</li> <li>○ Recommended and approved option</li> </ul>	Renee/Christine	10 min
Video Projects <ul style="list-style-type: none"> <li>○ Services provided to instruction</li> <li>○ Project request procedures</li> </ul>	Chris	30 min
Team Focus (Tabled from last meeting) <ul style="list-style-type: none"> <li>○ Discuss potential projects</li> <li>○ Prioritize team initiatives</li> </ul>	Renee	30 min
Wrap up	Renee	5 min

## OTHER INFORMATION

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**Resources:** Meeting Minute for 9/9/11

**Special Notes:** Next Faculty Development LET Meeting scheduled for February 3, from 12:30 – 2:00 pm.